

Appendix No 3

1. Ground rule

- Use UAI premises in accordance with your contract with UAI..

2. Security

- You must lock the doors of the common staircases every time you come and go. If you are expecting guests, you must greet them yourself and lock the door again when you let them in. This is necessary for the security of you and UMI property security. In all cases, if you need assistance in using the premises or equipment, please contact UAI staff.
- You must not, without warning or permission from UAI staff, enter the building or any other area inside or near the building organise large public or private events or gatherings.
- Observe the security rules established by the Government of the Republic of Lithuania during an emergency situation.

3. Car and bicycle parking

- There are no parking spaces in the courtyard. So please leave your car in on adjacent streets, in nearby parking lots, etc.
- If you are bringing or taking away equipment, artwork, furniture or other items, please ask a UAI staff member to unlock the gates and lock the gate again when you leave.
- Bicycles can be parked at the racks in the yard. In studios or corridors in the building We do not store bicycles in corridors.

4. Neighbours

- We recommend that you take a break for coffee and tea, see what your neighbours are up to, get to know them, and chat.

5. Community

- Try to attend UAI events, project and exhibition openings, and exhibitions by other UAI artists in residence. You can also initiate projects in the spaces in consultation with the UAI team. You can describe these or other proposals that are useful to the community and send them to us at info@umi.lt.

6. Respect

- Do not smoke, consume alcoholic beverages or other drugs in the studios and common areas.

- Do not make noise or disturb other members of the UAI community.

7. Responsibility

If you notice any electrical appliances or other equipment not working in the UAI premises, please notify UAI staff immediately or call +37067788218.